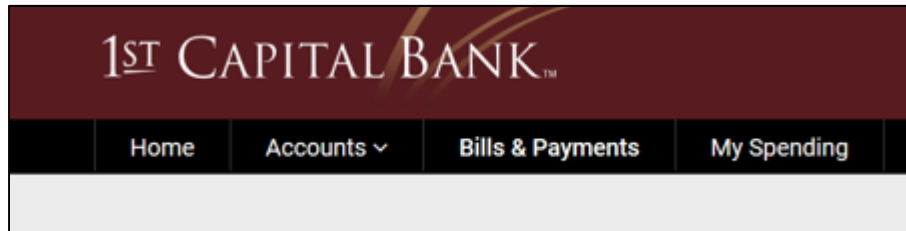


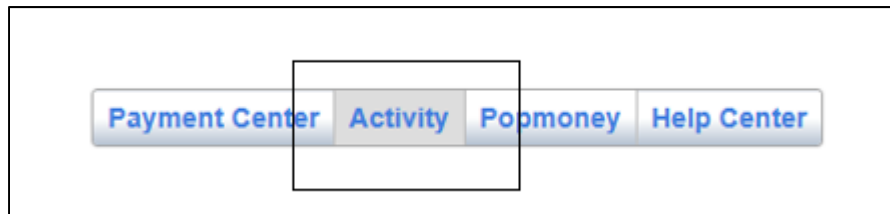
How do I locate P2P information through the desktop? You may have sent money to individuals via bill pay or POP. Instructions for both methods are as follows:

Money Sent to a Person Through Bill Pay

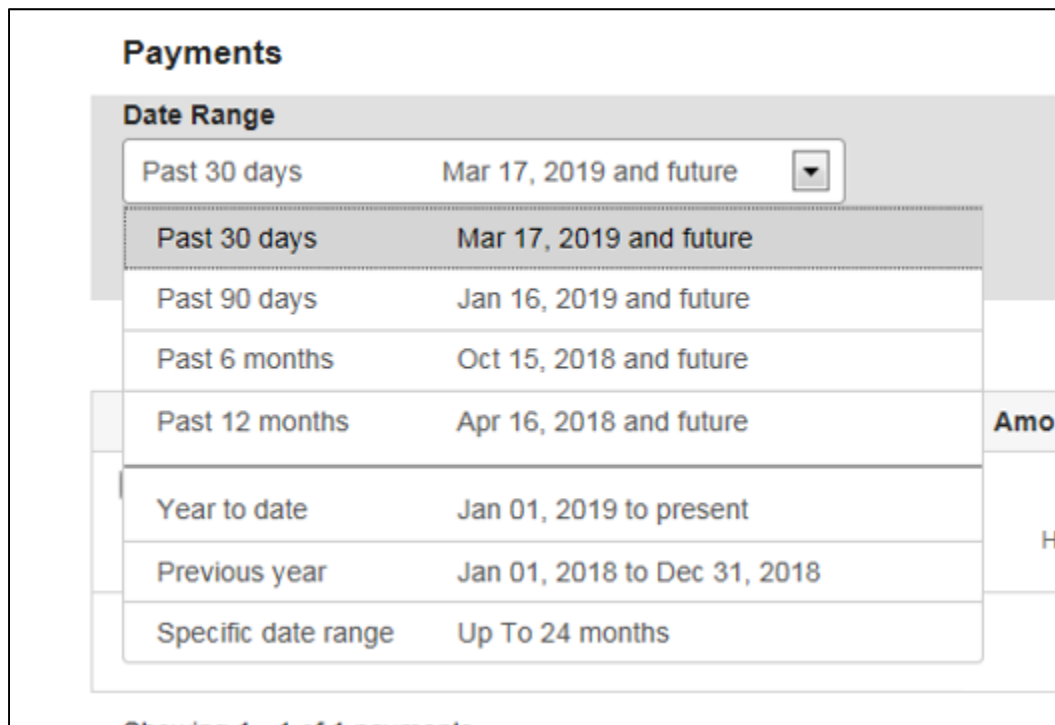
1. Click on 'Bills & Payments'



2. Click on 'Activity'.



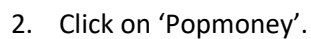
3. From the 'Date Range' drop down, select the preferred range.

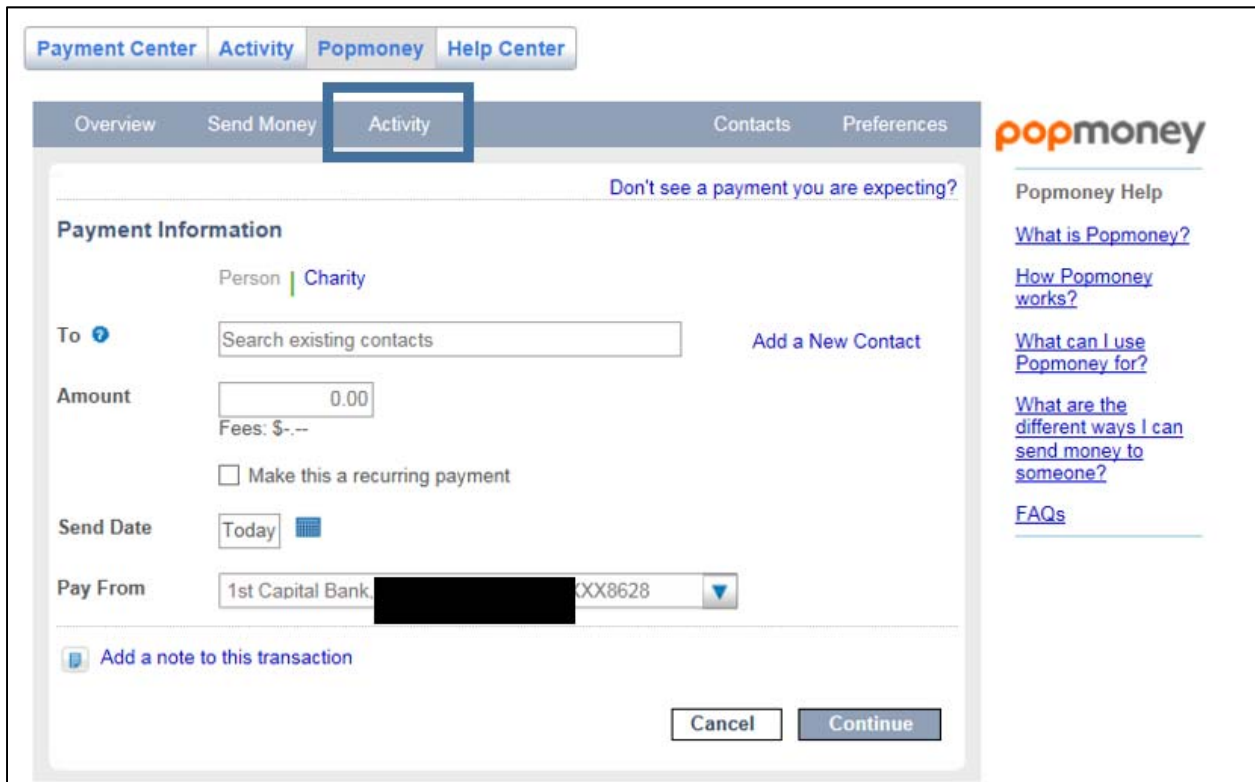


4. You can download the list of payees by clicking on 'Download Payment List' and save the Excel file. *Note: This will not include account information.*

5. You can also print this page of results by clicking on 'Print' to the right of 'Download Payment List'.

1. Click on 'Bills & Payments'.






Payment Center Activity **Popmoney** Help Center

Overview Send Money **Activity** Contacts Preferences

Don't see a payment you are expecting?

Payment Information


Person | Charity


To  Search existing contacts Add a New Contact


Amount 0.00

Fees: \$--

☐ Make this a recurring payment

Send Date Today 

Pay From 1st Capital Bank [redacted] CXX8628 

 Add a note to this transaction

Cancel Continue

popmoney

Popmoney Help

[What is Popmoney?](#)

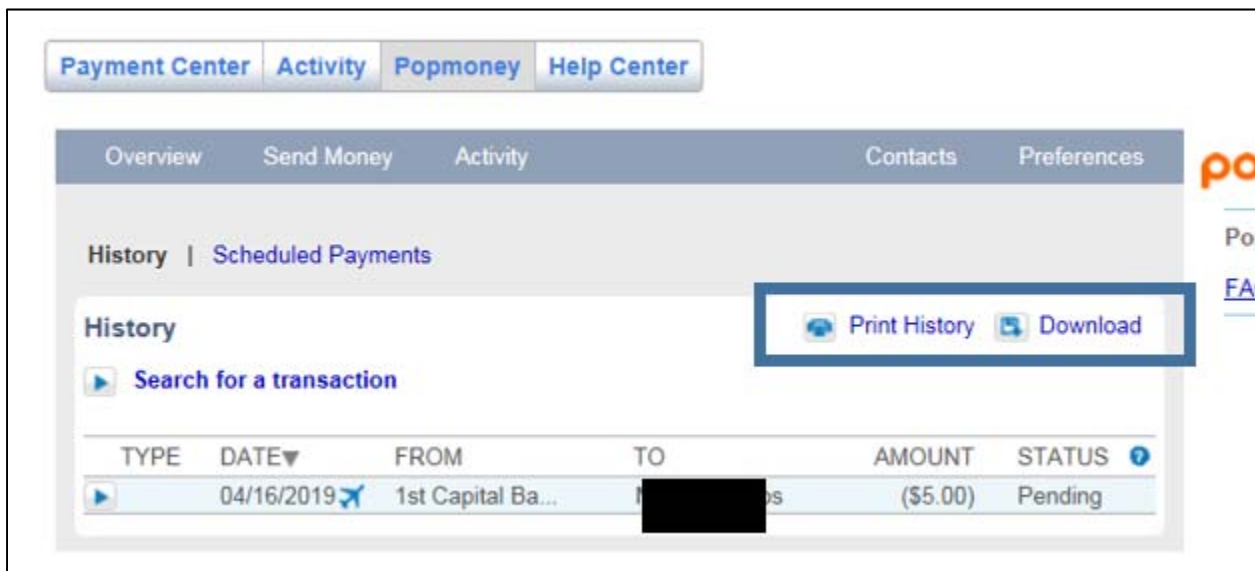
[How Popmoney works?](#)

[What can I use Popmoney for?](#)

[What are the different ways I can send money to someone?](#)

[FAQs](#)

4. You can 'Print History' or 'Download' the payment history.






Payment Center Activity **Popmoney** Help Center




Overview Send Money Activity **Contacts** Preferences

History | Scheduled Payments

History

 Search for a transaction

 Print History  Download

TYPE	DATE▼	FROM	TO	AMOUNT	STATUS 
	04/16/2019 	1st Capital Ba...	[redacted]s	(\$5.00)	Pending

Note: If download is selected, the payment information will not be included.

To capture 'Payment Method', click on the expand icon (triangle to the left of payment date) and then click 'Print History'. If you prefer, you can 'Print to PDF' to conserve paper.